

Mastering Quality Control:

# Ensuring Excellence in Medical Writing



## What is quality control (QC)?

QC is a process to ensure quality, accuracy, and consistency of clinical documents, and that standards of regulatory authorities and contracted services are met.

## Elements of QC



**Data verification**  
100% verification of data and confirmation of non-numerical data through source document review



**Source verification**  
Ensuring accuracy and validity of all cited sources to reduce misinformation



**Consistency and organization**  
Adherence to style guidelines and precise messaging



**Formatting and structure**  
Use of correct formatting, structure, and approved templates



## The importance of accuracy in clinical trials

Ensures the safety of current and future patients through accurate clinical research data reviewed by regulatory agencies

## Key attributes of

# Quality Control Specialists

- Deliver high-quality documents through precision, compliance, and clarity
- Diverse skill set and highly trained
- Fresh perspective. A fresh pair of eyes not involved in the writing to guarantee accuracy and consistency
- Understand and adapt to changes in timelines or regulatory agency modifications



## Team Collaboration

### Trust and communication

QC and MW teams rely on trust, collaboration, and strong communication

### Streamlined Review Process

Iterative review process with multiple rounds of QC.

### Organization and Prioritization

Workflow management system to organize and prioritize projects while maintaining collaboration

## Benefits of Partnering with Syner-G for QC

- Our experts have built trust and credibility within the pharmaceutical industry and regulatory agencies.
- Experts at early detection of errors post-writing process.
- We provide a comprehensive review of documents.
- Your project has a dedicated and committed QC team to ensure high standards.